



**FirstService**  
Residential Realty

## RENTAL APPLICATION AND RESERVATION AGREEMENT

*Each Co-Resident (not a Spouse) Must Submit a Separate Application*

Welcome to FirstService Residential Realty! We're pleased that you've selected one of our properties to be your new home. To help expedite your application, please follow these guidelines:

1. Each adult over the age of 18 who will be living in the home is required to sign the lease. All leases are for a period of 12 months. An application is required for each adult including a \$50 processing fee for each application (only one fee will be payable for legally married couples). **The application fee must be paid by cashiers check or money order. NO CASH WILL BE ACCEPTED.**
2. You can bring your application into our office at 630 Trade Center Drive for processing. Directions are included below. Our office hours are Monday–Friday from 8:00-5:00 p.m. After hours, on holidays and weekends, you may leave your application in the mail slot on the right hand side of our entrance doors.
3. Please be sure to complete the application in its entirety.
4. A copy of your most recent paystub or proof of income is required for all applicants.
5. A copy of your driver's license or other legal form of identification is required.
6. If you have a pet, a photo of your pet(s) must be submitted with your application.
7. Once approved, security deposit must be paid within 48 hours.
8. Reservation is valid for 30 days from date of application.

Address Of Property You Would Like to Rent		Desired Move-in Date	Application Date	Leasing Agent
Applicant's Name (Last, First, Middle)		Birth date (MM-DD-YY)		Social Security #
Email Address		Cell Phone Number		Drivers License Number State _____
Spouse's Name (Last, First, Middle)		Birth date (MM-DD-YY)		Social Security #
Email Address		Cell Phone Number		Drivers License Number State _____
Names and Ages of Other Occupants Under Age 18				

**Residence History**

Present Address		Apt #	City	State	Zip
Home Phone	Rent Amount	Move-in Date	Own _____ Rent _____ House _____ Apartment _____		
Manager or Landlord:			Phone Number (Including Area Code)		
Previous Address		Apt #	City	State	Zip
Home Phone	Rent Amount	Move-in Date	Own _____ Rent _____ House _____ Apartment _____		
Manager or Landlord:			Phone Number (including Area Code)		

**Applicant's Employment History**

Present Employer		Phone	Supervisor	Monthly Gross Income
Address		City, State, Zip		Position Long? How
Previous Employer (if less than 2 years)		Phone	Supervisor	Monthly Gross Income
Address		City, State, Zip		Position Long? How
Additional Income you wish considered – Source				Monthly Amount

**Spouse's Employment History**

Present Employer	Phone	Supervisor	Monthly Gross Income
Address	City, State, Zip	Position Long?	How
Previous Employer (if less than 2 years)	Phone	Supervisor	Monthly Gross Income
Address	City, State, Zip	Position Long?	How
Additional Income you wish considered – Source			Monthly Amount

**Personal Data**

In Case of Emergency Contact:		Work Phone	Home Phone	Cell Phone
Have your or your spouse ever been evicted or broken a rental agreement?		Please list dates, locations and amounts		
Will your or the other occupants have a pet?	Type	Weight	Age	Breed
Vehicle Information				
Make	Model	Color	Year	Plate # State
Vehicle Information				
Make	Model	Color	Year	Plate # State
How did you hear about this rental?		Why are you leaving your present residence?		

**RESERVATION DEPOSIT SHALL BE RETAINED AS LIQUIDATED DAMAGES IF APPLICANT CANCELS RESERVATION**

The undersigned persons represent that all of the above statements are true and complete and hereby authorize verification of such information. False information shall entitle owner to (1) Reject this application, (2) Retain application fee and deposit for owner's time and expense for processing this application, and (3) Terminate resident's right of occupancy. Authorization is hereby given to contact all persons provided. Applicant authorizes owner to access a credit report for credit evaluation. This application is not a lease agreement or a contract and is subject to approval by Agent for Owner. Reservation deposit will be applied to fees and deposits required upon execution of lease agreement. Application fee is non-refundable.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant's Spouse

\_\_\_\_\_  
Date

If you have any questions, we can be reached at (702) 932-6810.

Directions to our office:

From Las Vegas Boulevard head East on Sunset past Bermuda 1 St; Right on Grier 1 St; Right on Trade Center Drive.

From Henderson head West on Sunset past Paradise 1 St; Left on Grier 1 St; Right on Trade Center Drive.

From I-215 take the Sunset exit Right 1 St; Left on Grier 1 St; Right on Trade Center Drive.

To mail your application:

FirstService Residential Realty  
P. O. Box 97676  
Las Vegas, NV 89193-7676

To apply online:

[www.firstservicenevada.com](http://www.firstservicenevada.com) (additional fee applies)